



LIFE CLIMATREE

Minutes of the LIFE CLIMATREE Kick-off Meeting

Date: 7- 8 October 2015

Location: Agricultural University of Athens - Agricultural Museum Hall

Subject: Kick-off Meeting for the Life Project (LIFE14CCM/GR/00635)

1st Day: 7th October 2015

- *A representative of the Ministry for the Environment, Energy & Climate Change Green Fund made a short address opening the LIFE CLIMATREE kick off meeting*
- *The LIFE CLIMATREE Project Coordinator (Prof. Kostas Bithas - UEHR) welcomed the attendees and presented the outline of the Project*
- *Prof. D. Kardaras – AUEB, made a short presentation of the "Software Interface development" providing some initial details on its possible development*
- *The associated beneficiary TERRA NOVA (I. Spanos) presented the main administrative and financial procedures of the project (Financial Management, Timesheets, TES etc.)*
- *LIFE CONOPS Project Coordinator (A. Michaelakis -Benakeion Phytopathological Institute) shared his experience from managing and coordinating another Life Project underlying key issues that all beneficiaries should keep in mind while coordinating LIFE CLIMATREES development*
- *A meeting of the Technical and Financial Committee took place in order to define the procedures for quality control of the LIFE CLIMATREE progress.*
 - Prof. Bithas presented his suggestions on the definition of a methodology for the control of deliverables, through an internal "reviewing" process and the rest of the beneficiaries shared their thoughts and agreed.*

Regarding the delineation of the financial procedures, the LIFE CLIMATREE's timesheets, accompanied by other relevant financial documents, were agreed to be sent to the LIFE CLIMATREE Project Coordinator (UEHR) every 3 months.

All the beneficiaries were reminded to study carefully the new guidelines "General Conditions".

Lastly, it was reminded that on all invoices from suppliers and subcontractors, there should be a clear reference to the project, thus the preparation of the official stamp of LIFE project, in accordance to the requested format was decided.

- *In order to organize the project actions' workload, the Scientific Committee made a detailed presentation of the 3 Preparatory Actions:*
 - A.1: Selection and analysis of tree-crop categories in S. Europe (AUA)*
 - A.2: Adjustment of the "Land use, land-use change and forestry (LULUCF) Methodology" to the environmental problem targeted (DICEM)*
 - A.3: Analysis of climatic, environmental and socioeconomic parameters of tree-crop categories in S. Europe (UOWM)*
- *Concluding remarks and end of first day works*



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2nd Day: 8th October 2015

- *At the beginning of the day the Scientific Committee continued with the detailed presentation of the remaining Actions:*

*C.1: Life Cycle Assessment of carbon cycle in tree-crop categories (AUA)
C.2: Projections of future climatic conditions for tree crop categories in S. Europe (UOWM)
C.4: Carbon input / output calculation for current and future years (TN)
C.3: Interface development of a software application for accounting tree-crop carbon sequestration (UEHR)
C.5: Suggestions of Climate Change Mitigation policies and measures (UEHR)
D.1: Evaluation of the effectiveness of the proposed policies and measures (DICEM)
D.2: Assessment of the socioeconomic impact of the project's outputs (UEHR)
D.3: Assessment of the impact of the proposed methodology in supporting the ecosystem function restoration (CSIC)*

- *To streamline the essential work of the LIFE CLIMATREE's Project four (4) workshops took place:*
 - 1. Agricultural Workload – Organized and Coordinated by (AUA)*
 - 2. Climate Change Workload - Organized and Coordinated by (UOWM)*
 - 3. Economics– Organized and Coordinated by (UEHR)*
 - 4. Ecosystem Services & Sustainability - Organized and Coordinated by (CSIC)*

An exchange of ideas and thoughts took place within this stage. The coordinators of the 4 "workshops" presented their suggestions on the roadmap for the production of various deliverables. The rest of the beneficiaries presented their counter-suggestions, objections and common lines. A primary schedule was agreed for the production of LIFE CLIMATREES first deliverables.

The contents of the most urgent deliverables (especially A.1) were discussed and agreed.

- *In the last section of the 2nd day a meeting of the Management and Dissemination Committee, took place.*
- *A. Kolimenakis (UEHR) presented the following Actions:*
 - E.3: Dissemination of project's progress and results*
 - F.1: Project management by UEHR*
 - F.2: Monitoring of project progress*
 - F.3: Networking activities with other relevant EU projects,*

remarking the important dates and benchmarks for the coordination of LIFE CLIMATREES administrative and dissemination actions.

Regarding the organization of LIFE CLIMATREE's networking strategy all beneficiaries were reminded to create a list of relevant EU Projects in order to initiate a communication and exchange of good practices.

Finally, suggestions for the next meeting were presented as well as initial thoughts for the transfer of the Mid-term report in an earlier (than the indicated in the proposal) date.

Finish of 2nd day works, end of LIFE CLIMATREE's official Kick-off Meeting.